

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON
April 14, 2025

A regular meeting of the Board of Directors of Leavenworth Waterworks held at 5:00 PM on Monday, April 14, 2025, at Leavenworth Waterworks located at 601 Cherokee, Leavenworth, Kansas 66048.

ATTENDANCE

Directors in Attendance

Richard Gervasini
Nick Poff
Chad Lough

Directors Absent (Excused)

William Daniels
Eric Peterson

Staff in Attendance

Joel Mahnken, General Manager
Dana Splichal, Finance Manager
John Hodgden, Distribution Manager
Neil Seichepine, Treatment Manager
Britni Huff, Staff Engineer

Others in Attendance

Chad Tenpenny, Tenpenny Law LLC
Dr. Paul Hund, DDS, 10 Santa Fe Street

CALL TO ORDER

Director Gervasini called the meeting to order at 5:01 PM.

ROLL CALL, ANNOUNCEMENT OF QUORUM

Director Gervasini noted that a quorum was present.

REQUEST, COMMENTS, PETITIONS BY MEMBERS OF THE PUBLIC

Regarding the fluoridation issue in water, Dr. Hund discussed the pros and cons of adding fluoride to water produced by Leavenworth Waterworks. He confirmed that the position of the Kansas Dental Association is, and will continue to be, that fluoridation at the currently recommended by the CDC is good for dental health and out ways any negative effects noted in recent studies. Discussion held.

DISCUSSION OF PROCEDURE FOR FLUORIDATION BALLOT	No additional discussion was held as two Directors were absent.
DISCUSSION OF WASHINGTON D.C. TRIP AND RELATED UPDATES WITH CHAD TENPENNY	Mr. Tenpenny was present to discuss his recent trip to Washington D.C., along with Director Daniels, who represented Leavenworth Waterworks. The two spoke with several congressmen and staff regarding the infrastructure needs of Leavenworth Waterworks and possible funding available. Discussion was held with no action taken.
BOARD MEMBER ITEMS OUTSIDE OF EXECUTIVE SESSION	None
APPROVE MINUTES OF March 24, 2025	Upon motion from Director Poff and seconded by Director Lough, motion passed 3-0... RESOLVED (No. 15571) , that the Board approved minutes from February 24, 2025.
CONSIDERATION OF CONSENT AGENDA	Upon motion from Director Poff and seconded by Director Lough, motion passed 3-0... RESOLVED (No. 15572), that the Board approved the consent agenda as presented.

DIVISION REPORTS PRESENTED:

ADMINISTRATION

1. March reconciliations
2. BS&A Software – go live date July 28th
 - a. Continuing to work with the conversion team
 - i. Bi-weekly meeting to discuss status and questions
 - ii. Have held several discovery meetings
 - iii. Remote Data Reviews April 8th and 9th
3. Audit ongoing – have provided all information and auditors are wrapping up in the office.
4. Attended monthly safety meeting on Heat/Summer Hazards
 - a. Goal is 100% participation from all employees.
 - b. We now have two KMU sessions each month available to all employees

DISTRIBUTION

Water Distribution Projects

1. **Lead & Copper Service Inv.**
1 Customer has replaced their galvanized service since the last meeting. Total 11/37 for the year.
2. **Lecompton Watermain Replacement (2023)**
MCON started, pipe on 92 HWY installed.
3. **Mount Olivet Project**
DN Tanks on-site, layout work in-progress

Water Distribution Operations

- a) Zero water main breaks since last meeting!
- b) All Ludlow fire hydrants have been replaced.
- c) I will be attending the KMU Water Conf. this month.

Valve Exercise Progress

- a) Presented map of valves operated to date.

WATER TREATMENT

Ohio Street Booster Station

1. Nothing new to report.

North Plant Summary

1. UPDATED 2025 C.I.P.
 1. Replacement of Submersible Ice pump (intake) \$60,000 approved \$52,510 actual
 2. Replace lighting at the Intake \$5,000 approved \$1,740 actual

\$65,000 approved \$54,250 actual Under budget by \$10,750

South Plant Summary

1. C & B pulled HSP #3, our VFD to inspect and repair.
2. UPDATED 2025 C.I.P.
 1. 24-inch check valve replacement \$45,000 approved \$13,674 actual
 2. Filter valve replacement \$125,000 approved \$123,000 actual
 3. Plant water flow meter replacement \$9,500 approved \$10,750 actual
 4. Repair cement flooring around entrance to elevator \$6,000 approved \$1,900 actual

\$185,000 approved \$149,324 actual Under budget by \$35,676

GENERAL MANAGER

- KMU Safety Training held April 14th on “Summer Hazards” at both the South Plant and the Office. The Safety Committee met afterwards.
- Water Tank Project
 - Contract #1 Pipeline: Hettinger Excavation has demobilized from the site. Paperwork for the SRF loan and final payment remains.
 - Contract #2 Tank: DN Tanks’ sitework subcontractor, Linaweaver Construction, has completed working on the site. Prime contractor to start mid-April.
- South Treatment Plant Resiliency Project
 - Submitted the revised BRIC grant application to KDEM on March 31st. On April 7th received a Notice from FEMA that all BRIC grants have been discontinued.
 - Tenpenny Law continues to work on the CDS Grant option.
- The Lecompton Road WMR project: MCON started April 7th on west end of the project.

The General Manager further noted that a white paint color was selected for the new tank and is called “Alpine”.

Director Gervasini requested progress pictures of the Tank Project be provided to the Board in the future.

ADJOURNMENT Upon motion from Director Lough, seconded by Director Poff, motion passed 3-0.

Director Gervasini adjourned the meeting at 6:07 PM.

Approved _____, 2025

Richard Gervasini, Chair

Eric Peterson, Secretary