

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON
February 23, 2026

A regular meeting of the Board of Directors of Leavenworth Waterworks held at 5:00 PM on Monday, February 23, 2026, at Leavenworth Waterworks located at 601 Cherokee, Leavenworth, Kansas 66048.

ATTENDANCE**Directors in Attendance**

Eric Peterson
William Daniels
Nick Poff
Eric Price
Camalla Leonhard

Directors Absent (Excused)

None

Staff in Attendance

Joel Mahnken, General Manager
Dana Splichal, Finance Manager
John Hodgden, Distribution Manager
Neil Seichepine, Treatment Manager
Britni Huff, Staff Engineer

Others in Attendance

None

CALL TO ORDER

Director Peterson called the meeting to order at 5:00 PM.

**ROLL CALL,
ANNOUNCEMENT
OF QUORUM**

Director Peterson noted that a quorum was present.

**REQUEST,
COMMENTS,
PETITIONS BY
MEMBERS OF THE
PUBLIC**

None

BOARD MEMBER ITEMS OUTSIDE OF EXECUTIVE SESSION Director Peterson asked if we have reached out to our lawyers about KDOT and the Centennial Bridge relocation to safeguard ourselves if issues continue. The General Manager stated he would contact our Attorneys about this. Director Peterson also stated that we may need to consider informing the public about the ongoing issues with the relocation of the Centennial Bridge.

Director Price stated we should raise the issue with our legislative delegation.

APPROVE MINUTES OF JANUARY 26, 2026 AND FEBRUARY 9, 2026 Upon motion from Director Leonhard and seconded by Director Price, motion passed 5-0...
RESOLVED (No. 15653), that the Board approved the minutes from January 26, 2026 and February 9, 2026.

CONSIDERATION OF CONSENT AGENDA Upon motion from Director Leonhard and seconded by Director Poff, motion passed 5-0...
RESOLVED (No. 15654), that the Board approved the consent agenda as presented.

CONSIDERATION OF JANUARY 2026 FINANCIAL STATEMENTS After discussion and upon motion from Director Price and seconded by Director Poff, motion passed 5-0...
RESOLVED (No. 15655), that the Board approved the January 2026 financial statements as presented.

CONSIDERATION OF DECEMBER 31, 2025 TARGET CASH RESERVE REPORT The General Manager indicated edits are needed to include city projects, Wilson Ave and Vilas Street Improvements, as committed funds.
Upon motion from Director Poff and seconded by Director Leonard, motion passed 5-0...
RESOLVED (No. 15656), that the Board approved the December 31, 2025 Target Cash Reserve Report, as amended.

DIVISION REPORTS PRESENTED:

ADMINISTRATION

1. January financial statements
2. Continue working on CPE for license renewal – due in June
3. Updating/documenting various policies and procedures
4. Attending KSAWWA Conference in West Virginia February 25th to 27th
5. Prepping for annual audit and submitting documentation to auditors

In January, we sent out 1,520 late notices and worked 261 shutoffs.

Contacted all of our banking institutions and requested update on status on timeline for the New Collateral Pool system.

DISTRIBUTION

1. **Lead & Copper Service Inv.**
Total 7/37 for the year.
2. **Lawrence Ave.**
Stamped, awaiting KDHE review.

Water Distribution Operations

- a) Main Break: 803 Vilas; 6" CI; 1959
- b) Worked on the SWTP Carollo scope meeting

WATER TREATMENT

Treatment Summary

1. SCADA Capital Improvement update
2. C&B completed maintenance on the wash water pump motor
3. Attended Utilities 101 class
4. February Usage: 67,789,625 gallons/day Average Usage: 3,766,070 gallons/day

Director Peterson asked if Neil and John have had a chance to tour the Colorado Pellet Softening plant. Neil responded that flights have been looked at and that Carollo is helping set up the visit.

GENERAL MANAGER

- Water Tank Project
 - Waiting on Final Pay Request to finalize Contract #2 and the Project.
- South Treatment Plant Resiliency Project
 - Consultant arranged meetings with the Staff of Senators Marshall and Moran as well as Congressman Schmidt to discuss FY 27 CDS budget request on March 5th in Washington DC. The Chair, General Manager, and Executive Director of LCDC to attend.
 - Working on engineering contract with Carollo Engineers.
- Waiting on permit review by KDHE for the Lawrence Ave./9th St. WMR Project.
- Worked with Crow & Associates to review PFAS class action lawsuit.
- Met online February 11th with KDOT to discuss the Centennial Bridge Project transmission line relocations, property fencing, and safety features at the Chlorine Contact Basin.

The General Manager followed up on his note regarding the visit in Washington DC. He noted cost per person is more than the Board previously approved for the Executive Director of LCDC to attend and requested an amendment.

After discussion, and upon motion from Director Poff and seconded by Director Leonard, motion passed 5-0...

RESOLVED (No. 15657), that the Board approved increasing the allowable cost for the Executive Director of LCDC accompanying the General Manager and Board Chair to Washington, DC from \$1,000 to a cost not to exceed \$1,500.

ADJOURNMENT Upon motion from Director Price, seconded by Director Poff, motion passed 5-0.

Director Peterson adjourned the meeting at 5:38 PM.

Approved _____, 2026

Eric Peterson, Chair

Camalla Leonhard, Secretary