

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS

HELD ON
March 23, 2026

A regular meeting of the Board of Directors of Leavenworth Waterworks held at 5:00 PM on
M o n d a y , M a r c h 2 3 , 2 0 2 6 , at Leavenworth Waterworks located at 601 Cherokee,
Leavenworth, Kansas 66048.

ATTENDANCE

Directors in Attendance

Eric Peterson
William Daniels
Nick Poff
Eric Price

Directors Absent (Excused)

Camalla Leonhard

Staff in Attendance

Joel Mahnken, General Manager
Dana Splichal, Finance Manager
John Hodgden, Distribution Manager
Neil Seichepine, Treatment Manager
Britni Huff, Staff Engineer

Others in Attendance

CALL TO ORDER

Director Peterson called the meeting to order 5:00 PM.

ROLL CALL,
ANNOUNCEMENT
OF QUORUM

Director Peterson noted that a quorum was present.

REQUEST,
COMMENTS,
PETITIONS BY
MEMBERS OF THE
PUBLIC

None

BOARD MEMBER	None
ITEMS OUTSIDE OF EXECUTIVE SESSION	
APPROVE MINUTES OF MARCH 9, 2026	Upon motion from Director Poff and seconded by Director Price, motion passed 4-0... RESOLVED (No. 15661) , that the Board approved the minutes from March 9, 2026 as presented.
CONSIDERATION OF CONSENT AGENDA	Upon motion from Director Daniels and seconded by Director Price, motion passed 4-0... RESOLVED (No. 15662) , that the Board approved the consent agenda as presented.
CONSIDERATION OF FEBRUARY 2026 FINANCIAL STATEMENTS	After discussion of corrections made to the financial statements, and upon motion from Director Price and seconded by Director Poff, motion passed 4-0... RESOLVED (No. 15663) , that the Board approved the February 2026 Financial Statements as corrected.
CONSIDERATION OF CONTRACT WITH AMERICAN ROOFING FOR DISTRIBUTION CENTER ROOF REHABILITATION	After discussion of the price differences and offered warranties, and upon motion from Director Price and seconded by Director Daniels, motion passed 4-0... RESOLVED (No. 15664) , that the Board accept the bid from American Roofing in the amount of \$59,973.
CONSIDERATION OF FINAL PAYMENT TO DN TANKS FOR CONTRACT 2 OF THE WATER TANK	Upon motion from Director Daniels and seconded by Director Poff, motion passed 4-0... RESOLVED (No. 15665) , that the Board approved the Final Payment to DN Tanks for Contract 2 of the Water Tank as presented.
CONSIDERATION OF UTILITY RELOCATION AGREEMENT WITH KDOT FOR NEW CENTENNIAL BRIDGE	Tabled until a future Board Meeting

DIVISION REPORTS PRESENTED:

ADMINISTRATION

1. February financials
2. Continue working on CPE for license renewal – due in June

3. Updating/documenting various policies and procedures
4. Attended KsAWWA board meeting in McPherson
5. Preparing for annual audit and submitting documentation to auditors; working on year-end documentation and reconciliations for the audit

January – 1520 late notices sent and worked 261 shutoffs

February – 1643 late notices sent and worked 209 shutoffs

DISTRIBUTION

1. Lead & Copper Service Inv.

Total 9/37 for the year.

2. Lawrence Ave.

KDHE on 2nd Review

Water Distribution Operations

- a) Isolation valve for 10th & Limit
- b) 1st Quarter Inv. Preparing for Audit
- c) Wilson Ave City Projected Started
- d) Main break, 734 Olive, 2" CI, 1942

WATER TREATMENT

Treatment Summary

1. Carollo conducted a High Service Pumping system curve.
2. North Plant started pumping water on March 16th
3. Attended Safety Meeting on March 16th
4. March Usage: 62,454,483 gallons Daily Average Usage: 3,469,694 gallons

GENERAL MANAGER

- KMU Safety Training held March 16th on “Fall Protection” & “Ladder Safety”.
- Water Tank Project
 - Received the Final Pay Request to finalize Contract #2 and the Project.
- South Treatment Plant Resiliency Project
 - Meetings with Senator Marshall and the staff of Senator Moran as well as Congressman Submitted FY 2027 CDS applications to Senator Moran’s and Congressman Schmidt’s office requesting \$9.5 million.
 - Working on engineering contract with Carollo Engineers.
- Worked on Centennial Bridge Project agreement with KDOT
- Waiting on permit review by KDHE for the Lawrence Ave./9th St. WMR Project.
- Signed the PFAS class action lawsuit representation agreement with Stag Liuzza/Trent & Perry after approval by Crow & Associates. We received sampling bottles and submitted samples from all raw water sources.

- Began reviewing Emergency Response Plan updates.

ADJOURNMENT Upon motion from Director Price, seconded by Director Poff, motion passed 4-0.

Director Peterson adjourned the meeting at 5:50 PM.

Approved _____, 2026

Eric Peterson, Chair

Camalla Leonhard, Secretary