

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON
August 24, 2026

A regular meeting of the Board of Directors of Leavenworth Waterworks held at 5:00 PM on
M o n d a y , A u g u s t 2 4 , 2 0 2 6 , at Leavenworth Waterworks located at 601 Cherokee,
Leavenworth, Kansas 66048.

ATTENDANCE	Directors in Attendance Eric Peterson William Daniels Camalla Leonhard Eric Price Nick Poff Directors Absent (Excused) Staff in Attendance Joel Mahnken, General Manager John Hodgden, Distribution Manager Neil Seichepine, Treatment Manager Britni Huff, Staff Engineer Others in Attendance None
CALL TO ORDER	Director Peterson called the meeting to order at 4:57 PM.
ROLL CALL, ANNOUNCEMENT OF QUORUM	Director Peterson noted that a quorum was present.
REQUEST, COMMENTS, PETITIONS BY MEMBERS OF THE PUBLIC	None
BOARD MEMBER ITEMS OUTSIDE OF EXECUTIVE SESSION	Director Daniels raised a question about cybersecurity and what steps staff has taken to improve cybersecurity. Discussion was had about what staff is doing to improve cybersecurity and about employee training on the matter. Further

discussion tabled until future meeting.

APPROVE MINUTES OF AUGUST 10, 2026	Upon motion from Director Price and seconded by Director Poff, motion passed 5-0...
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RESOLVED (No. 15701), that the Board approved the minutes from August 10, 2026 as presented

CONSIDERATION OF CONSENT AGENDA	After brief discussion and upon motion from Director Leonhard and seconded by Director Daniels, motion passed 5-0...
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RESOLVED (No. 15702), that the Board approved the consent agenda as presented.

CONSIDERATION OF JULY 2026 FINANCIAL STATEMENTS	After discussion and upon motion from Director Leonhard and seconded by Director Daniels, motion passed 5-0...
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RESOLVED (No. 15703), that the Board approved the July 2026 Financial Statements as presented.

DIVISION REPORTS PRESENTED:

Administration Summary

1. July Financial Statements
2. Grant administration of the EPA grant, "Community Grants Program" received through CDS – FY26 allocation of \$1,250,000
 - a. Working on required training for grants
3. Continued work on Grants Procedures and Policies Manual
4. Working on 2027 Budget
5. STP Expansion
 - a. Attended progress meeting with Carollo
Total Fee: \$1,687,859
To Date Billing: \$287,771.92
Total Remaining: \$1,400,087.08

January – 1,520 late notices sent and worked 261 shutoffs

February – 1,643 late notices sent and worked 209 shutoffs

March – 2,017 late notices sent and worked 173 shutoffs

April – 2,742 late notices sent and worked 194 shutoffs

May – 1,623 late notices sent and worked 239 shutoffs

June – 2,041 late notices sent and worked 183 shutoffs

July – 1,733 late notices sent and worked 181 shutoffs

7-month average of 1,902 late notices and 206 shutoffs

Distribution Summary

Water Distribution Projects

1. **Lead & Copper Service Inv.**
Replaced 28/37 for the year
2. **Lawrence Ave. WMR Project**
1,980' of 8" HDPE on Lawrence Ave Installed
Ready for disinfection

Water Distribution Operations

- a) All pipe installed for Vilas
- b) Attended Orientation Residency
- c) Main breaks since last meeting
 1. 614 McDonald, 6" CI, 1963 – 4' split along pipe
 2. 1220 Vilas, 6" CI, 1954 – 4' split along pipe

Treatment Summary

1. Uti Safe onsite finding all utilities for Carollo
2. C & B replaced the wash water recovery pump at the South Plant
3. Working on the 2027 Budget
4. Met with Carollo to discuss their latest report
5. Annual Free Chlorine Burnout will start September 8th and end September 30th.
6. August Usage: 88,817,326 gallons Daily Average Usage: 4,674,596 gallons

General Manager's Summary

- KMU Safety Training held August 17th on "Blood Borne Pathogens"
- South Treatment Plant Resiliency Project
 - Working on CDS Grant, preparing required documents
 - Began reviewing Federal WIFIA program for the Debt Financing portion.
 - Received a report from Carollo on the Regulatory and the Residuals issues at the STP
- Working on 2027 Budget
- Congressman Derek Schmidt has been scheduled to speak at the LCDC Quarterly Lunch on September 10th at Ellie B's in Tonganoxie. Please let me know if you would like to attend as a Board Director.

ADJOURNMENT	Upon motion from Director Price, seconded by Director Leonhard, motion passed 5-0...
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Director Peterson adjourned the meeting at 5:35 PM.

Approved _____, 2026

Eric Peterson, Chair

Camalla Leonhard, Secretary