

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON
August 10, 2026

A regular meeting of the Board of Directors of Leavenworth Waterworks held at 5:00 PM on
M o n d a y , A u g u s t 1 0 , 2 0 2 6 , at Leavenworth Waterworks located at 601 Cherokee,
Leavenworth, Kansas 66048.

ATTENDANCE

Directors in Attendance

William Daniels
Camalla Leonhard
Eric Price
Nick Poff

Directors Absent (Excused)

Eric Peterson

Staff in Attendance

Joel Mahnken, General Manager
Dana Splichal, Finance Manager
John Hodgden, Distribution Manager
Neil Seichepine, Treatment Manager
Britni Huff, Staff Engineer

Others in Attendance

None

CALL TO ORDER

Director Daniels called the meeting to order at 4:58 PM.

ROLL CALL, ANNOUNCEMENT OF QUORUM

Director Daniels noted that a quorum was present.

REQUEST, COMMENTS, PETITIONS BY MEMBERS OF THE PUBLIC

None

BOARD MEMBER ITEMS OUTSIDE OF EXECUTIVE SESSION	None
APPROVE MINUTES OF JULY 27, 2026	Upon motion from Director Price and seconded by Director Poff, motion passed 4-0...
	RESOLVED (No. 15701) , that the Board approved the minutes from July 27, 2026 as presented
CONSIDERATION OF CONSENT AGENDA	After brief discussion and upon motion from Director Leonhard and seconded by Director Price, motion passed 4-0...
	RESOLVED (No. 15702) , that the Board approved the consent agenda as presented.
RECEIVE REPORT ON TARGET CASH RESERVES	After discussion and upon motion from Director Poff and seconded by Director Leonhard, motion passed 4-0...
	RESOLVED (No. 15703) , that the Board approved the Report on Target Cash Reserves as presented.

DIVISION REPORTS PRESENTED:

Administration Summary

1. June Reconciliations
2. Grant administration of the EPA grant, "Community Grants Program" received through CDS – FY26 allocation of \$1,250,000
 - a. Met with grant project coordinator with the EPA to discuss status of application
 - b. Working on required training for grants
3. Audit filed with the State
4. FAQ section has been published on the website
5. Attended KsAWWA quarterly board meeting
6. Continued to work on Grants Procedures and Policies Manual
7. Attended CISA webinar
8. Working on 2027 Budget

January – 1,520 late notices sent and worked 261 shutoffs

February – 1,643 late notices sent and worked 209 shutoffs

March – 2,017 late notices sent and worked 173 shutoffs

April – 2,742 late notices sent and worked 194 shutoffs

May – 1,623 late notices sent and worked 239 shutoffs

June – 2,041 late notices sent and worked 183 shutoffs

July – 1,733 late notices sent and worked 181 shutoffs

7-month average of 1,902 late notices and 206 shutoffs

Distribution Summary

Water Distribution Projects

1. **Lead & Copper Service Inv.**
Replaced 28/37 for the year
2. **Lawrence Ave. WMR Project**
Notification completed.
Westland has begun potholing; will start boring soon.

Water Distribution Operations

- a) Installing new pipe for Vilas project
- b) Free CL2 burnout scheduled
- c) Main breaks since July 27th, 2026
 1. 514 McDonald, 8 DI, 1975

Treatment Summary

1. Uti Safe onsite finding all utilities for Carollo
2. The wash water recovery pump has been pulled for replacement at the South Plant.
3. Justin Miller passed his KDHE Class IV Operator's Exam
4. Annual Free Chlorine Burnout will start September 8th and end September 30th.
5. Starting on 2027 Budget
6. July Usage: 148,196,792 gallons Daily Average Usage: 4,780,542 gallons
4.7% increase from July 2025

General Manager's Summary

- South Treatment Plant Resiliency Project
 - o Working on CDS Grant, met online with EPA Region 7 contact. Began submitting required documents.
 - o Began reviewing Federal WIFIA program for the Debt Financing portion.
 - o Received an update report from Tenpenny Law on Federal funding potential. (Will share condensed version verbally with Board)
- Received phone call from KDOT ROW Acquisition agent on New Centennial Bridge Project on August 3rd. Informed me that we should receive a written offer in the next two weeks. She agreed to attend a Board meeting to discuss and answer questions.
- Working on 2027 budget preparation.
- Congressman Derek Schmidt has been scheduled to speak at the LCDC Quarterly Lunch on September 10th at Ellie B's in Tonganoxie. Please let me know if you would like to attend as a Board Director.

ADJOURNMENT Upon motion from Director Poff, seconded by Director Leonhard, motion passed 4-0...

Director Daniels adjourned the meeting at 5:35 PM.

Approved _____, 2026

Eric Peterson, Chair

Camalla Leonhard, Secretary