

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON
September 28, 2026

A regular meeting of the Board of Directors of Leavenworth Waterworks held at 5:00 PM on
M o n d a y , S e p t e m b e r 2 8 , 2 0 2 6 , at Leavenworth Waterworks located at 601 Cherokee,
Leavenworth, Kansas 66048.

ATTENDANCE	Directors in Attendance Eric Peterson Camalla Leonhard Eric Price Nick Poff Directors Absent (Excused) William Daniels Staff in Attendance Joel Mahnken, General Manager John Hodgden, Distribution Manager Neil Seichepine, Treatment Manager Dana Splichal, Finance Manager Britni Huff, Staff Engineer Others in Attendance None
CALL TO ORDER	Director Peterson called the meeting to order at 4:58 PM.
ROLL CALL, ANNOUNCEMENT OF QUORUM	Director Peterson noted that a quorum was present.
REQUESTS, COMMENTS, PETITIONS BY MEMBERS OF THE PUBLIC	None

BOARD MEMBER ITEMS OUTSIDE OF EXECUTIVE SESSION	None
APPROVE MINUTES OF SEPTEMBER 14, 2026	Upon motion from Director Leonhard and seconded by Director Poff, motion passed 4-0... RESOLVED (No. 15706), that the Board approved the minutes from September 14, 2026 as presented
CONSIDERATION OF CONSENT AGENDA	After brief discussion and upon motion from Director Leonhard and seconded by Director Price, motion passed 4-0... RESOLVED (No. 15707), that the Board approved the consent agenda as presented.
CONSIDER AUGUST 2026 FINANCIAL STATEMENTS	Upon motion from Director Poff and seconded by Director Leonhard, motion passed 4-0... RESOLVED (No. 15708), that the Board approved the August 2026 Financial Statements.
CONSIDER GENERAL MANAGER SUCCESSION PLAN	After discussion and upon motion from Director Poff and seconded by Director Price, motion passed 4-0... RESOLVED (No. 15709), that the Board approved on this day of September 28, 2026 the proposed General Manager Succession Plan naming current Distribution Manager John Hodgden the successor to the role.
CONSIDER AUTHORIZING THE GM TO SUBMIT EPA GRANT APPLICATION	After brief discussion and upon motion from Director Poff and seconded by Director Leonhard, motion passed 4-0... RESOLVED (No. 15710), that the Board authorizes the General Manager to submit the EPA Grant Application as presented and be authorized to execute the required documentation on behalf of the Waterworks Board.
CONSIDER AMENDMENT TO ENGINEERING SERVICES CONTRACT WITH CAROLLO	Upon motion from Director Price and approved by Director Leonhard, motion passed 4-0... RESOLVED (No. 15711), that the Board approves adding the consideration of Amendment to Engineering Services Contract with Carollo to the meeting agenda. The amendment to the Engineering Services Contract with Carollo, received last Friday, was discussed. Specific wording needs to be included in the contract to be able to use EPA Grant funding towards the contract. Upon motion from Director Price and seconded by Director Poff, motion passed 4-0... RESOLVED (No. 15712), that the Board approves the amendment to the Engineering Design Contract with Carollo as presented.

REVIEW PROPOSED 2027 BUDGET	The General Manager presented a draft of the 2027 budget and proposal for wholesale rate increase of \$0.10 per CCF, except for the highest usage category. Potential retail rate increases are still being reviewed.
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After discussion and upon motion from Director Leonhard and seconded by Director Price, motion passed 4-0...

RESOLVED (No. 15712), that the Board approves the rate increase to the wholesale price to \$0.10 (ten cents) per CCF.

The 2027 Budget will be finalized at a future Board Meeting.

DIVISION REPORTS PRESENTED:

Administration Summary

1. August financials
2. Grant administration of the EPA grant, "Community Grants Program" received through CDS – FY26 allocation of \$1,250,000
 - a. Completed required training for grants
 - b. Working on submission of application
3. Continued work on Grants Procedures and Policies Manual
4. 2027 budget in progress
5. Filed annual SAMS registration which allows us to apply for federal grants
6. STP Expansion
 - a. Attended progress meeting with Carollo Engineering
Total Fee: \$1,687,859
To Date Billing: \$463,351.92
Total Remaining: \$1,224,507.08

January – 1,520 late notices sent and worked 261 shutoffs
February – 1,643 late notices sent and worked 209 shutoffs
March – 2,017 late notices sent and worked 173 shutoffs
April – 2,742 late notices sent and worked 194 shutoffs
May – 1,623 late notices sent and worked 239 shutoffs
June – 2,041 late notices sent and worked 183 shutoffs
July – 1,733 late notices sent and worked 181 shutoffs
August – 1,561 late notices sent and worked 176 shutoffs

8-month average of 1,860 late notices and 202 shutoffs

Distribution Summary

Water Distribution Projects

1. **Lead & Copper Service Inv.**
Replaced 30/37 for the year

LSLI Mailers to be sent out in October

2. Lawrence Ave. WMR Project

Lawrence Ave complete

9th St in progress

Water Distribution Operations

- a) Completing services on Vilas
- b) Main breaks since last meeting, all three had corrosion holes
 - 1. 2918 Virginia Circle, 2", CI, 1967
 - 2. 1500 Klemp, 6", DI, 1977
 - 3. 428 Muncie Ter, 2", CI, 1942

Treatment Summary

- 1. Attended Safety Meeting
- 2. North Plant is coming back online this week
- 3. South Plant will begin Fall maintenance next week
- 4. Attended progress meeting with Carollo
- 5. September Usage: 107,461,996 gallons Daily Average Usage: 4,672,261 gallons

General Manager's Summary

- KMU Safety Training held September 21st on "Inclement Winter Weather"
- South Treatment Plant Resiliency Project
 - Continued working on EPA Community Development (CDS) Grant
 - Requested assistance from Carollo's financial team for the Federal WIFIA program for the Debt Financing portion
 - Inquired about status of FEMA BRIC grant to KDEM contact. Best guess was that we would not hear from FEMA until the end of the year.
- Working on 2027 Budget
 - Comparing costs with other regional water utilities.
 - Updated financial projections for funding the South Plant Project and rate setting.

ADJOURNMENT Upon motion from Director Price, seconded by Director Poff, motion passed 4 -0...

Director Peterson adjourned the meeting at 5:53 PM.

Approved _____, 2026

Eric Peterson, Chair

Camalla Leonhard, Secretary